

Y.A.GOV.T.DEGREE COLLEGE FOR WOMEN, CHIRALA

2021-22 Soft Skills Training

Report on Soft Skills FOR THE YEAR 2021-22

3 months training programme in soft skills was organized by Jawahar Knowledge Centre of this College. It was intended for B.A., B.Com and B.Sc final year students. It was conducted in 3 batches during the academic year 2021-22.

Details of Batch-1:

BATCH NO	DURATION	NO OF STUDENTS ATTENDED
I	15.4.2021 to 31.7.2021	67

The following topics were covered in the training programme.

- Know Yourself
- SWOT Analysis
- Goal Setting
- Positive Attitude
- Body Language
- Interpersonal Skills
- Time Management
- Presentation Skills
- Just a Minute (JAM) Activities
- Team Dynamics
- Group Discussion
- Etiquette of Telephone e-mail and SMS
- Interview Skills
- Preparation for Examinations

The following resource person Sri K ChandrasekharaRao & Sri AVRamana Rao, Lecturers in English Conducted the training programme.

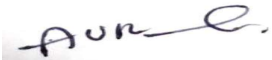
Certificates were issued to all the participants after the completion of each batch programme.

The candidates found the training very useful for studies and future career.


1.



2.



Signature of the Resource Persons

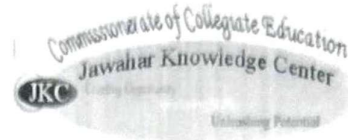


Principal
Y A. Govt. Degree College for Women
CHIRALA - 523 155, Prakasam Dt., (A.P.)

Principal

Y.A.GOV.T.DEGREE COLLEGE FOR WOMEN, CHIRALA

2021-22 Soft Skills Training



Y.A. GOVT. DEGREE COLLEGE FOR WOMEN, CHIRALA, PRAKASAM (DIST.)

Dr. CH. RAMANAMMA

M.Sc., M.Phil., Ph.D.

Principal

Office & Fax : 08594 - 234372

Principal : 08594 - 232204

E-Mail Id : gdcwchirala@gmail.com, chirala.jkc@gmail.com

Sri K.ChandraSekhara Rao

JKC Coordinator

CHIRALA,
Dt: 05-03-2021.

CIRCULAR

All the students of final year B.A, B.Com and B.Sc courses are hereby informed that they have to attend JKC Training classes' everyday from 9 a.m. – 12.00 p.m. as summer batch from 01.05.2021. This training includes Communication & Soft skills, Analytical & Computer Skills for 3 months. Hence all the final year students register their names at JKC center of this college. This training is very useful for competitive examinations.


PRINCIPAL

III B.Com Gen.& CA- 

III B.A. -

III B.SC MPCS - 

III B.SC MSCS-

III B.SC MDSCS-

III B.SC MPC- 

III B.SC BZC- 

III B.SC BHC-

III B.SC MZC-

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JKC Curriculum

S.No	Topic	No. of Hours allotted
1	Communication Skill	60 hrs
2	Soft Skill	30 hrs - Soft Skills 10 hrs - Ethical Values
3	Analytical Skill	60 hrs
4	Computer Skill	60 hrs
5	General Awareness	30 hrs
Total		250 hrs
(The duration of the training is 3 months/90 Days)		

Soft Skills Syllabus:

Soft Skills : An Overview

Know Yourself

SWOT Analysis

Goal Setting

Positive Attitude

Body Language

Interpersonal Skills

Time Management

Presentation Skills

Just a Minute (JAM) Activities

Team Dynamics

Group Discussion

Etiquette of Telephone e-mail and SMS

Interview Skills

Preparation for Examinations

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Positive Attitude class by Sri A.V.RamanaRao on 16.7.2021

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Y.A.GOV.T.DEGREE COLLEGE FOR WOMEN, CHIRALA JKC Batch-I Registered Students list- 2021-22				
Sl. No	NAME OF THE STUDENT	COURSE & GROUP	CONTACT NO.	SOCIAL STATUS
1	P KAVYA	B.COM CA	8555067228	OC
2	M RUCHITHA	B.COM CA	7730943042	BC-B
3	G PADMAVATHI	B.COM CA	7330929593	BC-D
4	K SARADA	B.COM CA	7382788309	BC-B
5	G SIRISHA	B.COM CA	8008136806	BC-A
6	G SRAVANI	B.COM CA	9848208239	OC
7	V ANUSHA JESSY	B.COM CA	9866373217	SC
8	K AMITHA	B.COM CA	9492276321	SC
9	P RISHITHA	B.COM CA	7330760566	ST
10	B PAPAMMA	B.COM CA	9963903094	SC
11	L SIRISHA	B.COM CA	9154589311	SC
12	Y HALLELUYA	B.COM CA	8977276292	SC
13	S MOUNIKA	B.COM CA	7386284872	SC
14	G HEMASAI	B.COM CA	8897173079	OC
15	R SUSMITHA	B.COM CA	7816007855	SC
16	A ANUSHA	B.COM CA	9963884184	BC-D
17	A PREETHI	B.COM CA	9390378411	SC
18	P NEERAJA	B.COM CA	9014085731	BC.A
19	T VENKATESWARAMMA	B.COM CA	9963119556	BC.A
20	G SUKANYA	B.COM CA	7658986837	SC
21	G ARUNA	B.COM CA	8074968997	BC.B
22	P LAKSHMI PRASANNA	B.COM CA	7386883463	OC
23	PATAN GULAB MOTHI	B.COM CA	9100179967	BC-E
24	SK.HEERA	B.COM CA	8328206351	BC-E
25	S GEETHARANI	B.COM CA	8186950724	BC-A
26	L SRUTHI	B.COM CA	7416538169	SC
27	K LAVANYA	B.COM CA	6305873582	BC.A
28	CH RAJINI	B.COM CA	9032791070	SC
29	D BLESSYPRANITHA	B.COM CA	9912743946	SC
30	M UDAYALAKSHMI	B.COM G	8074991740	SC
31	D ARUNA	B.COM G	8106420197	BC.B
32	SK GOWSIA	B.COM G	8187008370	BC.E
33	M ADILAKSHMI	B.COM G	8074588357	OC
34	T MAYURI	B.COM G	9542663673	BC.B

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35	B DURGABHAVANI	B.COM G	9441277098	OC
36	R LEELAVATHI	B.COM G	9014590287	BC.B
37	G JANAKI	B.COM G	8074151431	BC.B
38	B JAYALAKSHMI	B.COM G	9705612174	BC.B
39	G YAMINI	B.COM G	8897315376	BC.D
40	G RAMADEVI	B.COM G	9121456267	BC.B
41	N ASWINI	B.COM G	9392589935	OC
42	A KEERTHILAVANYA	B.COM G	7997020446	OC
43	M HARITHA	B.COM G	9248902523	BC.B
44	K HARIKA	B.COM G	7993689080	OC
45	K SAIKUMARI	B.COM G	8790428639	OC
46	A KAVYASRI	B.COM G	7032449100	OC
47	V LAVANYA	BA TTM	9394568362	BC-A
48	J VIDYARANI	BA TTM	9347334054	SC
49	B PRAVALLIKA	BA TTM	9010344808	SC
50	ATLA BHARATHI	BA TTM	8465063524	OC
51	CH RAMALAKSHMI	BA TTM	7032581574	BC-A
52	O BINDU MADHURI	BA TTM	9652318457	OC
53	P MADHAVILATHA	BA TTM	9347426613	SC
54	K NIKITHA	BA TTM	9849754540	SC
55	S ROHINI	BA TTM	7075646197	OC
56	SK GOWSIA	BA TTM	7093669467	BC-E
57	CH PRIYANKA	BA HEP	7671912724	SC
58	CH SWETHANAGU	BA HEP	9700602806	BC-A
59	J MOUNIKA	BA HEP	9949982605	SC
60	K ANUSHA	BA HEP	9100495807	BC-B
61	M KOWSALYA	BA HEP	9676063474	ST
62	K BHAVANI	BA HEP	7600878733	OC
63	M RAMYA	BA HEP	7600878733	BC
64	M CHINNIPRAVALLIKA	BA HEP	9030616449	BC
65	P SUPRIYA	BA HEP	9703603183	SC
66	M MEGHANA	BA HEP	8978941705	SC
67	M PUJITHA	BA HEP	9110386140	OC

Principal

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2021-22 Soft Skills Training

Communications and Soft Skills Training Seminar / Roll No. 2021-22 Commenced from 19/10/2021

Roll No. **APRILIA K-T**

Pupils Attendance Register

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Open Book: Closed Book:

సంవత్సరం **Summer 2021-22**

Sl. No.	Pupils Name	Date													Total	Remarks		
		1	2	3	4	5	6	7	8	9	10	11	12	13				
1	P. Kanya	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
2	M. Radhika	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
3	G. Radhavalathi	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
4	K. Saradha	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
5	G. Sritha	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
6	G. Sravani	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
7	V. Anusha Stevy	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
8	K. Anitha	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
9	P. Prithika	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
10	R. Parvatha	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
11	L. Sritha	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
12	Y. Hallalya	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
13	S. Mounika	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
14	G. Himasri	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
15	K. Sushmitha	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
16	A. Anusha	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
17	A. Prithvi	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
18	P. Netrala	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
19	T. Venkatarajaramma	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
20	G. Subanya	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
21	G. Anura	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
22	P. Lakshmi Rajamma	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
23	P. Gulab Mathi	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
24	S. Hecma Rani	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
25	S. Geetha Rani	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
26	L. Srujita	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
27	K. Lavanya	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
28	H. Padmini	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
29	D. Blessy Pranjitha	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
30	M. Vithaya Lakshmi	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
31	D. Anura	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
32	S. Ganusida	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
33	P. Supriya	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
34	M. Meghana	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	
35	M. Purnika	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	13	

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2021-22 Soft Skills Training



Certificate



This is to certify that

Mr. / Miss P. Gulab Molki

D/o, S/o, Baji *With JKC ID No.* JKC2021/bcom23 ^{batch I}

has successfully completed the 400 hours Jawahar Knowledge Centre Training Program in

Communication & Soft Skills, Analytical Skills and Technical Skills

at Y.A. Govt. Degree College of Women, CHIRALA.

from 15.4.2021 *to* 31.7.2021

Quao
JKC Coordinator



Pr. da
Principal & Chairman JKC
Govt. Degree College